

## Subcommittee Member Roles and Responsibilities

AGS volunteer leaders are vital to the American Geriatrics Society's efforts to insure that older adults have access to high quality, patient-centered care. Your contributions of time and expertise to subcommittee membership are one of our most important and valued resources.

### Our Commitment to You

We commit to:

- Providing you with mentoring on becoming a committee member during your subcommittee service (for those interested in full committee membership).
- Providing you with feedback on your work as a subcommittee member.
- Keeping you apprised of new developments at the AGS via AGS News Week in Review, the AGS Newsletter, and announcements posted to MyAGS that are specific to Committees.

### Subcommittee Member Expectations

We expect our subcommittee Members to be familiar with:

- The Society's history (see [AGS Turns 65](#))
- Our mission and goals (see [Who We Are](#))
- Our current strategic highways (see [AGS News, 2<sup>nd</sup> quarter 2006](#));
- Our current [policy efforts](#).
- The wealth of programs and products that are offered by [AGS](#), [Association of Directors of Geriatric Academic Programs](#), and the [AGS Foundation for Health in Aging](#)

We hope that you are willing to assist with the following:

- Identifying patients and caregivers who are willing to tell their stories on the FHA stories site and to the Media. [The need to identify patients and caregivers is essential for the Society to advance its message about geriatrics care to policy makers, the media and the public.](#)

### What are you responsible for?

Subcommittee Members are responsible for:

- Participating in quarterly conference calls of the subcommittee.
- Actively participating in the work of the subcommittee by volunteering to take assignments
- Being available to answer questions and provide advice to the subcommittee chair and AGS staff in a timely manner.

### What We Will Look for When Considering Subcommittee Member Requests for Appointment to a Committee

There are no term limits for subcommittee members. We encourage subcommittee members to speak with their subcommittee chair about applying for membership on a Committee once open committee seats are announced (usually in May/June). Your subcommittee chair will be able to advise you on the appointment process and your readiness for full committee service.

When considering applications from subcommittee members for full committee service, we will look at:

- Participation: How active has the subcommittee member been during his/her term? As an example, has the member taken an active role in the work of the subcommittee?
- Attendance: Did the subcommittee member attend quarterly conference calls?
- Subcommittee Chair Feedback: The Subcommittee Chair, will be asked for feedback on the subcommittee member's participation in the work of the subcommittee.